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**INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 10 NOVEMBER 1986**

Sr. Mgmt

1. Progress Report on Tasks Assigned by the ~~DCI/DDCI~~.

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. DAS

No

(1) The OL Wang Systems Coordinator (WSC) met with a Procurement Division Working Group, headed by the Deputy Chief, Procurement Division, OL, to explore possible improvements in contract production. Among the topics covered was a "fill-in-the-blank" prototype document to create the Procurement Justification form, a software package that would put the Federal Acquisition Regulations on the Wang system, the use of an Optical Character Recognition reader to input data from contractor proposals, and the formation of a PD Wang Users Group. The WSC will create a Procurement Justification form prototype document to be demonstrated at the next meeting on 12 November 1986.

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25X1) *when approved put in Staff notes & weekly*

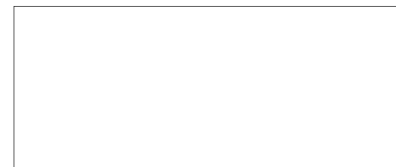
(2) The OL Wang Systems Coordinator accompanied [] Supply Division, [] to meet with representatives of the Field Systems Group, Information Management Staff, in connection with the designing of a CRAFT-based accountable property system. This system, in its final form and with Supply Division and Director of Logistics approval, would be delivered to all field stations to standardize property accounting.

B. PLANNING

(9) see narrative

(1) IMSS prepared an OL response to a DDA Management Staff request for information on ADP/COMMO issues for the upcoming 88-89 Congressional Budget Justification Book. Data in the response included the following:

a. Specific examples of important uses of ADP/COMMO by OL.

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WEEKLY REPORT FOR PERIOD ENDING 10 NOVEMBER 1986

- b. Data on the increased use of ADP/COMMO in OL.
- c. Examples of databases maintained by OL.
- d. Problems or shortfalls of ADP/COMMO in OL.

see rewrite
 (2) IMSS^{PL} prepared a memorandum to request OL staff and division ideas for submissions for new FY 1990 R&D requirements to be discussed with the DDA Management Staff and ORD on 25 November. Representatives from IMSS and P&PD will attend. This activity is in response to a request from the DDA Management Staff.

see rewrite
 (3) IMSS is preparing data on projected OL data terminal needs and projects that are anticipated to have impact on OIT CPU resources through FY 1991. This activity is in response to a request from the DDA Management Staff.

yes
 (4) A representative from ~~IMSS and the C/B&ED~~^{OL} attended a meeting on the Inman initiative on 6 November. Attendees included representatives from the Office of the Comptroller, the DDA Management Staff, OC, OMS, OTE, OS, ^{and} IMS~~and OL~~. Direction for the project was provided to identify which embassy sites ~~are to have~~^{are to have} security enhancements and in which fiscal year, ~~activity is scheduled.~~^{scheduled for} Also, the DDA Management Staff provided ~~some~~^{direction on} State vs. Agency responsibilities. This introductory meeting ~~provided~~^{provided} groundwork for future coordinations ~~on this initiative, among planning officers for these components.~~^{the Inman}

C. CLAS

No
 (1) Much of the time this past week was spent tracking down information on issues raised by the D/L, DD/L, and EO/L during a briefing last week on MSA vs Cullinet software packages. These issues are: OIT's direction with IBM's DB2 database management system; OF's progress with BARS, and; extent of modification of either vendor's software to OL applications. Following the compilation of this information, another briefing will be given to the front office, complete with a recommendation for OL direction.

No
 (2) Cullinet Response: Cullinet followed up the meeting in Boston, on 30 October, with a full written response to the package of questions submitted prior to the Boston visit. This response was requested by the CLAS team to complement the hands-on session to ensure that no item was overlooked. The CLAS team members are evaluating the response for deficiencies.

C O N F I D E N T I A L

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WEEKLY REPORT FOR PERIOD ENDING 10 NOVEMBER 1986

D. Headquarters Claims Review Board

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25X1 No [] the Claims Review Officer, gave an hour and a half presentation on personal property claims [] on 5 November at a special running of the Field Administration Course held at the Logistics Operations Center. The presentation was well received by the class who were very interested in the subject and kept the presentation lively with their many pertinent questions.

E. Regulations

IMSS actions on regulations included the following:

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3. Significant Events Anticipated During the Coming Week

No The CLAS teams responsible for Purchasing and Inventory will be visiting the Cullinet office in Falls Church on Thursday, 13 November to further test the packages and resolve some unanswered questions generated by the Boston trip.

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WEEKLY REPORT FOR PERIOD ENDING 10 NOVEMBER 1986

4. Perspective of Staff Activities During the Coming Week

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The members of the CLAS teams are anxious to resolve the question of which vendor packages to use to support the project and to get on with the project. Activity at the TRW facility has diminished during the past two-three weeks as the teams have worked with the DC/IMSS in completing an evaluation of the functionality of MSA packages and comparing that with Cullinet. OIT has reassigned two of their technical people (who were supporting the testing at TRW) pending a decision on OL's vendor of choice. Regardless of the choice, OIT will reassign technical people as the project moves ahead.

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C O N F I D E N T I A L

In response to requests made by the DPA, Management Staff, IMSS/OL has prepared information on the ADP/COMMO issues for the upcoming FY88-89 Congressional Budget Justification Book. ~~Also, under way~~. IMSS/OL is collecting information on OL's submissions for new FY 1990 research + development requirements to be reviewed at a ODA/MS meeting on 25 November. In addition, data on projected OL data terminal needs & projects anticipated to have an impact on OIT CPU resources through FY 1991 is being prepared.